

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



Agritourism State Fire Code and Building Code Exemption Application

Date of Request:

Business Name:

Business Contact Name:

County:

Physical Address:

Mailing Address (if different):

Phone Number:

Email Address:

The following questions only pertain to the part of the business in which you are requesting the code exemption for buildings or structures used primarily for agricultural purposes including agritourism purposes.

1. What provision/s of the State Fire Code or Building Code are you requesting exemption for? Please explain.
2. Does the business provide an agritourism activity as defined in WV Code below? **(circle one) YES NO**

"Agritourism" activity means any lawful activity carried out on a farm or ranch that allows members of the general public for recreational, entertainment, or educational purposes to view or enjoy rural activities.

3. Is the agritourism activity carried out on a working farm or ranch as defined in WV Code below? **(circle one) YES NO**

"Farm" or "ranch" means an area of land used for the production, cultivation, growing, harvesting, or processing of agricultural products.

4. If you answered YES to #2, please describe your farm or ranch. If you answered NO please write N/A.

5. Are the buildings or structures utilized primarily for agricultural purposes? **(circle one) YES NO**

6. If you answered YES to #5, please explain the agricultural purposes and percentage or frequency of use. If you answered NO, please write N/A.

7. What is the business model?

8. What is the principal product and/or service?

9. Specify the size/scale of operation (# of acres, building size, building occupancy)?

10. Number of livestock and type of livestock if applicable? Please state N/A if not application.

11. Has the county assessors valuation been filed and approved? **(circle one) YES NO**
 - a) If YES, please attach a copy.

12. Is an IRS Schedule F filed? **(circle one) YES NO**

13. Have you completed a farm assessment form? **(circle one) YES NO**

14. Please attach any supporting documents that you would like to include about your agritourism activity and/or farm or ranch (flyers, pamphlets, pictures, etc.)

15. County office name, address, email address and contact name to where the exemption letter is to be sent.

Business Owner/Operator Signature

Date

PLEASE RETURN APPLICATION AND ATTACHMENTS TO: agexemptions@wvda.us

For WVDA Use Only

Date Request Received: _____

Was site visit completed? YES NO

Site Visit Completed by (WVDA Employee Signature): _____

Date of Site Visit: _____